



ANNUAL GENERAL MEETING MINUTES 2020



Annual General Meeting of the Carlton Netball Club (Incorporated Society)
in the Function Room of the Auckland Netball Centre,
7 Alison Ferguson Drive, Stonefields on
Sunday 15th March at 2pm.

A	ATTENDEES
	*See sign in register
B	APOLOGIES
	Raewyn Henry, Suzanna Rangi, Aggie Boxall, Elizabeth Asi, April Eaton, Nicole Baxter, Susan Rope, Kaylene Froggat, Steve O'Connor, Phillipa Wallace, Liz Hollard

NO	TOPIC	OWNER	DATE
1	Introduction and welcome	Club Captain	
	Meeting opened 2.14pm Welcome to all members.		
2	Apologies	Club Captain	
	Apologies read by KV MOTION to accept the apologies Passed: Tracey Beetham Seconded: Fran Simpson Vote held to pass the motion.		
3	Minutes from the previous AGM dated: Sunday 3rd March 2019	Club Captain	
	Hard copy minutes were circulated Any Matters Arising - No MOTION to accept the minutes of the previous annual general meeting. Passed: Fran Simpson Seconded: Caron O'Grady Vote held to pass the motion.		
4	Club Captain Report	Club Captain	
	KV presented a well-versed review of the 2019 season. Thank you to Kim Vize on her fifth year as Club Captain.		
5	Annual Reports & Financial Statements	Treasurer	
	Financial Statements hard copy circulated. MS read the financial analysis. Receipts total \$45482 Main sources of income: Fees \$27041		



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	<p>Fundraising \$1598 Grants \$14315 Expenses \$42893 Major expenses included: Affiliation Fees \$13120 Court Hire \$8234 Balance as at 31 December 2019 \$5949 MOTION to pass the financials as true and correct. Passed: Marcia Thomson Seconded: Pena Katu Vote held to pass the motion.</p>		
6	Election of the Committee for 2020	All	
	<p>It is hereby declared that the following people have been nominated to the Carlton Netball Club Committee for 2020</p> <p>New Members to the Committee:</p> <ul style="list-style-type: none"> ● Nadia Lopes ● Daniella Braunberger <p>Changes to positions appointed:</p> <ul style="list-style-type: none"> ● None <p>The following members will remain on the Committee:</p> <ul style="list-style-type: none"> ● Kim Vize (Club Captain) ● Rachael Curtis (Club Secretary) ● Mel Shore (Treasurer) ● Rotea Katu-Smythe (Event coordinator) ● Pena Katu (Coach/website coordinator) ● Fran Simpson (Financial Accounts) ● Tracey Beetham (Website coordinator) ● Liz Hollard (POD coordinator) ● Caron O’Grady (Umpire coordinator) ● Steve O’Connor (Manager coordinator) ● Claire Hogarth (Coaches coordinator) ● Marcia Thomson (uniforms and equipment) <p>Stepping down from the Committee:</p> <ul style="list-style-type: none"> ● Victoria Jury (Instagram coordinator) ● Renee Terry (Merchandise coordinator) <p>MOTION to accept the nominations to the Committee. Passed: Mel Shore Seconded: Fran Simpson Vote held to pass the motion.</p> <p>A special thank you to Renee and Victoria for their time and commitment to the Club. Renee spent her time as Merchandise</p>		



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	<p>coordinator. Victoria helped with Instagram posts and updates and coordinating the PoD events at Speights Ale House Stonefields.</p> <p>Also thank you to Caron for her hard work keeping us updated with facebook posts throughout the season and the off-season. This year Caron is focusing on coordinating the umpire roster which we all know is not an easy job.</p>																										
7	Club constitution and renewal	Club Captain																									
	<p>No changes.</p> <p>MOTION to accept that no changes were made to the constitution.</p> <p>Passed: Pena Katu</p> <p>Seconded: Caron O’Grady</p> <p>Vote held to pass the motion.</p>																										
8	Coach appointments																										
	<p>New coaches and returning coaches were welcomed.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">1s</td> <td style="width: 25%;">Coach</td> <td>Julie Bennett & Phillipa Wallace</td> </tr> <tr> <td>1s</td> <td>Manager</td> <td>Susie Barrington</td> </tr> <tr> <td>2s</td> <td>Coach</td> <td>April Eaton & Stevee Evans</td> </tr> <tr> <td>2s</td> <td>Manager</td> <td>Irene Wilson</td> </tr> <tr> <td>3s</td> <td>Coach</td> <td>Claire Hogarth & Hannah Tepará</td> </tr> <tr> <td>3s</td> <td>Manager</td> <td>TBC</td> </tr> <tr> <td>4s</td> <td>Coach</td> <td>Elizabeth Asi & Pena Katu</td> </tr> <tr> <td>5s</td> <td>Coach</td> <td>Nicole Baxter</td> </tr> </table>	1s	Coach	Julie Bennett & Phillipa Wallace	1s	Manager	Susie Barrington	2s	Coach	April Eaton & Stevee Evans	2s	Manager	Irene Wilson	3s	Coach	Claire Hogarth & Hannah Tepará	3s	Manager	TBC	4s	Coach	Elizabeth Asi & Pena Katu	5s	Coach	Nicole Baxter		
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2s	Coach	April Eaton & Stevee Evans																									
2s	Manager	Irene Wilson																									
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3s	Manager	TBC																									
4s	Coach	Elizabeth Asi & Pena Katu																									
5s	Coach	Nicole Baxter																									
9	<p>The Club Code of Conduct was circulated at the AGM. Thanks to Tracey for laminating more copies to be distributed.</p> <p>No changes were made. These will be further circulated throughout the 2020 season and are also available in all team gear bags. If you require a COC please contact carltonnetball@gmail.com at any time.</p>																										
10	Fee payments	Treasurer																									
	<p>Fees will remain the same for the 2020 season.</p> <p>Early Bird now 31 March 2020 – it has been brought forward so fees would be paid in full before the second round commences.</p> <p>Fees include movie \$20 ticket.</p>																										
11	Umpire Roster	Caron O’Grady																									
	<p>Thank you Caron O’Grady for organising this on behalf of the Club for 2019.</p> <p>Need a bigger roster of umpires – that was our biggest issue last year.</p>																										



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	<p>Carlton will support anyone wants to do the umpiring course at ANC</p> <p>The new charge for umpires is \$20 per game</p> <p>Natua and Nacho are umpiring for Carlton this year (not ANC)</p> <p>Ashley Davis is also available to umpire</p> <p>Caron is going to create a separate umpires FB group</p> <p><i>Emma Haigh arrived 2.25pm</i></p>		
12	Facebook/Bulletin/Website	Secretary	
	<p>Facebook was coordinated by Caron O’Grady for CNC. Thank you Caron for your hard work with the facebook posts. We look forward to our new members Nadia and Daniella keeping us updated throughout the season on FB and Instagram. Caron will do a handover.</p> <p>Monthly newsletters and bulletins have been sent out to all club members by Rotea Katu-Smythe. Thank you for your continued efforts in keeping our members updated with detailed information on what is happening throughout the netball season.</p> <p>To all CNC members, please request the friendship of the CNC profile on Facebook. CNC administrators will then add you to the Closed group. The closed group is the Clubs way of communicating events, pictures, ANC training sessions and the like.</p> <p>The Carlton website is managed by both Pena Katu and Tracey Beetham. Thank you to both for creating the on-line registration form – this has enabled the smooth registration of players prior to trials.</p> <p>Bulletin and movie night and PG have been updated on the website. Waiting on team photos from 2019 then they will be posted on the website.</p> <p>www.carltonnetball.co.nz</p>		
13	Social Calendar	RKS	
13.1	<p>As part of the Club’s fundraising initiatives, we have booked a Club Movie night.</p> <p>In the Club fees, each player will pay for their ticket in advance of the movie. If you are unable to attend, you can on-sell the tickets or even give them away.</p> <p>MOVIE NIGHT:</p> <p><i>Possibility of postponing this event due to Corona Virus. We will make a decision closer to the time in line with Ministry of Health advice</i></p> <p>Date: 13 May 2020 (new date)</p> <p>Movie: Black Widow</p> <p>Requested for 7.30pm doors to open</p> <p>Screening to begin 8.00pm</p> <p>Venue: Hoyts Sylvia Park</p>		



	 <p>“Following the events of <i>Captain America: Civil War</i> (2016) Natasha Romanoff finds herself alone and forced to confront a dangerous conspiracy with ties to her past. Pursued by a force that will stop at nothing to bring her down, Romanoff must deal with her history as a spy and the broken relationships left in her wake long before she became an Avenger”.</p>		
13.2	<p>PLAYER OF THE DAY</p> <p>Thank you to Liz Hollard who has sourced vouchers to give away for monthly player of the day awards. These will be posted to our Facebook pages.</p> <p>First player of the day is 27th June – at Speights Ale House</p>		
13.3	<p>END OF YEAR PRIZE GIVING</p> <p>Please save the date: 29 August 2020</p> <p>Venue: Grammar Clubrooms</p> <p>More information will be made available later.</p> <p>Susan Rope will be helping to create a display to celebrate our 75th year as a club.</p>		
14	<p>Uniform Collection</p>	Secretary	
	<p>For those teams still to receive uniforms, this will be held at the end of the AGM.</p> <p>Facebook post for any uniforms left over once distributed in the teams – managers need to organise to give back to Marcia</p> <p>Need to order new dresses- size 8, 10 and 12 to be ordered this year.</p>		
15	<p>Club Photos</p>	Secretary	
	<p>Carlton will be booking Mark Moore from Photo Smart again. Would like to do it earlier in the season if possible.</p> <p>Proposed dates are 20th or 27th June.</p> <p>http://www.photosmart.co.nz/</p> 		



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16	Merchandise	Secretary/Merchandise coordinator	
	<p>We have a number of Carlton branded items available to order for 2020</p> <p>Zip Up Hoodie! - \$75 Check out Facebook for the new photos!</p> <p>Hoodies - \$60</p> <p>Tees - \$28</p> <p>To order your Carlton Netball Club merchandise, please go onto the Carlton Netball Facebook page or email us at carltonnetball@gmail.com</p> <div data-bbox="443 703 842 943" data-label="Image"> </div>		
17	General Business	All	
	<p>Corona Virus – wait for advice from ANC ANC meeting on Monday 16th March – Kim to report back after the meeting.</p> <p>Caron keeping everyone informed on FB – using the ministry of health advice</p>		March 16 th
17	Close of Meeting 2.40pm	Club Captain	



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APPENDIX 1 - FINANCIAL STATEMENTS

Statement of Resources and Commitments

Carlton Netball Club

For the year ended 31 December 2019

Money Owed to the Entity

Account	2019	2018
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Resources

Current assets		
ASB Bank Account	5,949	2,664
Merchandise stock	1,944	2,672
Total Current assets	7,893	5,336
Total Resources	7,893	5,336

Account	2019	2018
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Commitments

Current liabilities		
Sundry accruals	-	32
Total Current liabilities	-	32
Total Commitments	-	32

Account	2019	2018
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Equity

Current year earnings	2,589	2,117
Retained earnings/Accumulated funds	5,305	3,187
Total Equity	7,893	5,305

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



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APPENDIX 1 - FINANCIAL STATEMENTS CONTINUED

Statement of Receipts and Payments

Carlton Netball Club

For the year ended 31 December 2019

Account	Notes	2019	2018
Operating Receipts			
Receipts from providing goods or services	1	31,167	30,963
Other operating receipts	1	14,315	7,060
Total Operating Receipts		45,482	38,023
Operating Payments			
Payments relating to providing goods or services			
Affiliation fees		13,120	13,206
Bank Fees		5	30
Closing merchandise stock	-	1,944	- 2,672
Coach Expenses		3,355	651
Computer expenses		592	732
Court Hire		8,234	6,592
Equipment		319	1,297
Filing fees		51	51
General Expenses		549	-
Merchandise purchased		2,672	4,258
Prizegiving expenses		4,066	1,505
Room Hire		1,640	940
Storage fees		2,044	2,204
Umpiring fees paid		1,357	3,083
Uniforms purchased		6,833	4,029
Total Payments relating to providing goods or services		42,893	35,906
Total Operating Payments		42,893	35,906
Operating Surplus or (Deficit)		2,589	2,117

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APPENDIX 2 - MEMBERS REGISTER OF ATTENDANCE



ANNUAL GENERAL MEETING 2020 ATTENDANCE REGISTER



Annual General Meeting of the Carlton Netball Club (Incorporated Society)
in the Function Room of the Auckland Netball Centre,
7 Alison Ferguson Drive, Stonefields on
Sunday 15th March at 2pm.

NO.	NAME	SIGNATURE
1	ROTEA KAHU-SMYTHE	
2	KIM IRE	
3	Tracey Baetham	
4	Melisa Shore	
5	Danelle Con	
6	Marcia Thomson	
7	Rachael Curtis	
8	Pera Kahu	
9	Kenei Tom	
10	Caron O'Grady	
11	Fran Simpson	
12	Julie Bennett	
13.	Enna Hough	
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